



# Dev Bhumi International Skill Development Institute

देव भूमि अंतर्राष्ट्रीय कौशल विकास संस्थान

An Autonomous Organization Managed & Run by Devbhumi International Skill Development Institute Pvt. Ltd.

Registered by Ministry of Corporate Affairs Govt. of India. Registered by MSME, Govt. of India

Registered with ISO 9001 : 2015 Certified Organization.

Visit Us : [www.dbisdi-india.com](http://www.dbisdi-india.com) E-mail ID : [support@dbisdi-india.com](mailto:support@dbisdi-india.com)

## Application For Franchisee Centre

Application No. ....

Dated .....

(For Office use only)

### A) PROPOSED FRANCHISEE CENTRE PROFILE

(Use Block Letters Only)

1. Name of the Organization .....
2. Type of Organization: Trust / Society / Educational Institution .....
3. Date & Registration Number of the Organization .....
4. Postal Address of the Organization .....  
..... PIN Code .....
5. Contact Number of Organization ..... / .....
6. PAN Number of the Organization .....

### B) DETAILS OF MANAGEMENT / HEAD OF ORGANIZATION

1. Name of the Head of Management	
2. Designation	
3. Postal Address	
4. Contact Number	
5. E-mail ID	
6. Educational Qualification (Kindly enclose the Copy)	
7. Profession & Experience (Kindly enclose the Copy)	
8. Photo ID Proof (Kindly enclose the Copy)	
9. PAN Number (Kindly enclose the Copy)	
10. One Passport Coloured Photograph	Enclosed / Not Enclosed

**C) ORGANIZATION FACILITIES AVAILABLE**

S.No.	Type of Facility	No. of Rooms	Seating Capacity
1.	Class Room		
2.	Computer Laboratory		
3.	Library		
4.	Conference Room		
5.	Staff Room		
7.	Type of Internet Facility : Broad Band / Wi-Fi / Other		

**D) FACULTY DETAILS**

S.No	Name	Designation	Qualification	Teaching Experience (in Years)	Sub. Taught By Him / Her

**E) FRANCHISEE FEE PAYMENT DETAILS**

S.No	Type of Fee Payment	Amount (Rs.)	Fee Paid DD / Cheque No. ....
			Dated : ...../...../.....
			Branch of remittance : .....
			Name of Bank : .....
	<b>Total</b>		

**F) INSTITUTE PHOTOGRAPHS INTERIOR & EXTERIOR**

Building / Floor Photographs of Institute  
(Elevation)

Reception Photographs of Institute  
(Interior)

Class Rooms Photographs of Institute  
(Interior)

Director Rooms Photographs of Institute  
(Interior)

### **DECLARATION**

- 1) I / We certify that all the information given above and in the preceding pages signed by me / us is / are complete and correct.
- 2) I / We declare that the institute will abide by all the rules and directions of Dev Bhumi International Skill Development Institute (DBISDI) given time to time.
- 3) In case of any information furnished by me / us is found wrong or incomplete, I / We declare that the institute may be derecognized and is also open to any action as per law.
- 4) I / We undertake not to do any advertisement of our own in print / electronic media without the prior written permission of Dev Bhumi International Skill Development Institute (DBISDI).
- 5) I / We hereby undertake that if it is ever found that the Institution is not able to run as per the norms, rules and procedures laid down by Dev Bhumi International Skill Development Institute (DBISDI), the DBISDI shall be free to withdraw the study centre recognition.
- 6) I / We shall verify all the original documents of the students and certify that the students registered at my / our study centre for DBISDI programs are eligible in all respect as per the eligibility norms of DBISDI. I / We shall produce the original documents of the students as and when required by DBISDI.
- 7) I / We understand that Dev Bhumi International Skill Development Institute (DBISDI) reserve the right to terminate the study centre registration if it is found that I / We have knowingly made a false declaration in the form.
- 8) I / We understand that the approval of my / our institution as Study Centre shall be done as per the norms of the Dev Bhumi International Skill Development Institute (DBISDI).
- 9) I / We understand that Dev Bhumi International Skill Development Institute (DBISDI) reserve the right to reject the application without assigning any reason.
- 10) I / We understand that the Study Centre is approved for THREE years only, subject to subsequent renewal.

Place : .....

Date : .....

Head of the Institution Signature, Name and Seal

**Kindly submit Franchisee Centre form at :-  
Dev Bhumi International Skill Development Institute (DBISDI)**

Main Bazar Jhakri Tehsil Rampur Distt. Shimla (H.P.) – 172201

Website: [www.dbisdi-india.com](http://www.dbisdi-india.com) E-mail ID : [support@dbisdi-india.com](mailto:support@dbisdi-india.com)

## SELF DECLARATION FORM

(To be typed in Rs. 50/- Indian Non-judicial Stamp Paper)

I/we hereby apply for my/our Study Centre for Session .....,  
of **Dev Bhumi International Skill Development Institute (DBISDI) India**, I/We hereby undertake as under:

- 1) To pay all the outstanding dues.
- 2) To pay all the fees as per the DBISDI Norms.
- 3) Not to charge any Extra fees from the students apart from the fees prescribed in the prospectus.
- 4) To have the format of my/our advertisement approved by the DBISDI before I/we release it to the media.
- 5) To submit all the applications to the DBISDI Head Office within the prescribed time limit.
- 6) To deliver of counseling / practical's as per the norms of the DBISDI.
- 7) To individually verify all the documents enclosed with the students application forms with the originals.
- 8) To take full responsibility of all the documents / correspondences signed by me/authorized person.
- 9) To abide by all the rules and regulations of the DBISDI as promulgated from time to time.
- 10) Not to indulge into any sort of criminal / immoral / illegal activity.
- 11) I understand that the Study Centre sanction for THREE years, or expiry of MOU subject to subsequent renewal as per the DBISDI norms.

I/We further acknowledge that if at any point of time the DBISDI finds any deficiency in my/Our infrastructure or in the support services to the students or if I/We am/are found involved in any sort of unlawful activities, then the DBISDI will have the full right to terminate my/our study centre authorization without seeking any clarifications.

Signature of the Study Centre Head  
With Seal/Stamp with Date

Attested by Notary with Seal & Date

AWAKENING  
&  
EMPOWERMENT

## **CHECKLIST FOR SUBMISSION OF APPLICATION FORM**

<b>S. No.</b>	<b>Particulars</b>	<b>Yes</b>	<b>No</b>
1.	Memorandum / Details of Society, Trust or Educational Institute		
2.	Resolution of Society, Trust or Company for becoming Study Centre		
3.	Address proof of Institution		
4.	PAN Number of the Institution		
5.	Floor Plan / Layout Map of the Institution		
6.	Photograph of the Institution, Classrooms, Lab, Library, Reception		
7.	Photo ID Proof of Head of Management		
8.	PAN Number of Head of Management		
9.	One Coloured Photograph of Head of Management		
10.	List of Computers with Configuration Details		
11.	List of Books Available in Library		
12.	Bio data of Academic Faculties along with the copy of their self attested educational certificates		
13.	Undertaking by the Study Centre on the letter head		
14.	Self Declaration From (to be typed in Rs. 50/- Indian Non-Judicial Stamp Paper) duly signed by Notary		

**&**  
**EMPOWERMENT**